

## Board of Directors Job Description

**Title:** Member, Board of Directors

**Organization:** Crisis Intervention and Suicide Prevention Centre of BC (Crisis Centre of BC)

**Term:** 2 year renewable term (4 consecutive terms maximum), elected at the Annual General Meeting

**Start Date:** September 10, 2025

### Role Overview

As a member of the Board of Directors, you will provide strategic oversight, fiduciary accountability, and mission-based ambassadorial leadership to the Crisis Centre of BC. You will work collaboratively with other Board members, the Executive Director, and senior leadership to guide the organization in advancing its vision & mission:

#### Vision

A world where the human experience of suicide and crisis is met with compassion, respect, and understanding.

#### Mission

The Crisis Centre of BC provides opportunities for connection where people are valued and supported to address crisis and suicide.

Some of the Crisis Centre's immediate priorities include:

- Real estate strategy for the Centre's owned property.
- Motivating a full and effective crisis care continuum across BC.

- Increasing philanthropic initiatives at all levels of the Centre.

## **Core Responsibilities**

- Attend onboarding orientation day on Saturday, September 20, 2025 at the Crisis Centre of BC.
- Attend and participate in bi-monthly Board meetings, including the Annual General Meeting (every September).
- Serve on at least one committee (Committees TBD).
- Provide strategic input on organizational planning, programs, and policy.
- Uphold the organization's commitment to equity, inclusion, and accessibility.
- Actively participate in Board discussions and decision-making.
- Ensure financial accountability through budget review and audit processes.
- Contribute to the recruitment and onboarding of new Board members.

## **Ambassadorship & Support**

- Serve as a positive ambassador for the Centre in your networks and community.
- Make an annual or monthly donation within your means.
- Be open to engaging in donor outreach or event support in collaboration with staff.

## **Desired Experience**

- Board or governance experience in the nonprofit, health, government, or social sectors.
- Knowledge or interest in mental health systems, suicide prevention, or crisis response (personally or professionally) an asset.
- Financial literacy or budgeting (especially for Treasurer succession).
- Experience in advocacy, government relations, communications, or fundraising.

## **How we work together as a Board:**

- Non-profit stewardship, especially for an organization that focuses on crisis and suicide, is often rooted in personal experiences of difficult times in our lives.
- We strive to be sensitive to the challenges of our work, tolerant of imperfection, and committed to fostering collaboration, respect, and

open communication. We strive to maintain a supportive environment where all board members feel comfortable contributing and having their ideas heard, and all staff feel valued and understood.

- Kindness first.

## **How to Apply**

We will follow a rolling interview process as applications are received.

- 1) Become a member of the society prior to submitting your application. We hope to begin interviews by July 15, 2025, and will continue accepting applications until August 3, 2025. Membership is free and the application can be [completed online](#).
- 2) Submit a single PDF cover letter and resume. Please include in your cover letter something we would not learn in your resume or LinkedIn.
- 3) Applications can be submitted to [applications@crisiscentre.bc.ca](mailto:applications@crisiscentre.bc.ca).